



Samajbhushan Eknathrao Dhakane College of Engineering, Shevgaon

(Formerly Kai. Sau. Sunitatal Eknathrao Dhakane Polytechnic College, Shevgaon)



Gat No. 147/2, At / Po. Rakshi, Tal. Shevgaon, Dist. Ahilyanagar 414 502
Email: 1480principal@msbte.ac.in (POLY) | en05370edbatu.ac.in (B.Tech)
sedhakanece@gmail.com (B.Tech) | Ph. 02429-293666

Approved by AICTE: New Delhi, DTE: Mumbai, Government of Maharashtra-H&T,
Affiliated to MSBTE- Mumbai (Poly) & DBATU, Lanore (B.Tech.)

Establishment
Polytechnic - 2010
B.Tech - 2024

AISHE Code: S-1890 | AICTE Permanent ID: 1-474299561 | DTE Code: 5370 | MSBTE Code: 1480 | DBATU Code: EN05370

- Best Polytechnic College in Maharashtra Under Nation Pride Award -2023 by Asian Today Research Media
- Awarded by "Shiksha Bharti Puraskar". New Delhi (2012) & National Excellence Award by ALMA-U K (2015)

Outward No. 179/15/2025

Date: 01/07/2025

OFFICE ORDER


All the concern mentioned below are pleased to inform that they have been deputed on **Library Advisory Board i.e. Library Committee**. The concerns are directed to accept the same responsibility and inform the same to the administration department.

Sr.No	Name of the Staff	Designation
01	Prof. Sanket S. Motale	Chairperson (HoD- Civil Engg.)
02	Prof. Rajkumar S. Gujar	Member (HoD- Mechanical Engg.)
03	Prof. Pratiksha P. Andhale	Member (Asst Prof.- S&H.)
04	Dr. Riyazkhan H. Attar	Member (Admin Officer & Mgt. Representative)
05	Mr. Rajiv B. Gorde	Member Secretary (Librarian)

Duties

Duties may vary depending on the authority of the library board. Advisory boards represent the community and the community's needs. Advisory boards do not have the power to hire library staff or make policy. Policy Making boards are often a library's link to its governing body. Policy boards have the ability to make decisions about programs, budgets, and policies. A policy Making board hires the library director, and the library director is directly responsible to the board. Duties assigned to board members will depend on the library board's Advisory or Policy Making authority.

- Attends all regularly scheduled Library Board meetings
- Attends special meetings as needed
- Attends library functions as appropriate
- Knows and abides by library board bylaws
- Reads board meeting minutes and other materials sent out before the board meetings
- Abides by New Mexico's Open Meetings Act
- Participates appropriately in board meetings


Dr. Ambadas D. Dongare
Principal

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- Visit the library on a regular basis
- Works with library director on community assessment and long range plans
- Hires and evaluates library directory (Policy Making Boards)
- Develops and writes policies that govern the operation and programming of the library (Policy Making Boards)
- Assist in writing of library's long range plans (Policy Making Boards)
- Give library directory input about library's long range plans (Advisory Boards)
- Adopts annual budget (Policy Making Boards)
- Develops and maintains capital improvement plan (Policy Making Boards)
- Supports and participates in library's public relations programs
- Represents the library's point of view at city council meetings and other public forums
- Looks for ways to build a positive image for the library
- Listens to community needs and concerns
- Participates in library conferences and workshops as time permits
- Knows and supports the basic library tenets such as Intellectual Freedom, Freedom the Read, Confidentiality of Patron Records, and the Library Bill of Rights.
- Becomes knowledgeable about local, state and federal laws affecting libraries when appropriate
- Abides by the majority decisions reached by the board, and publicly supports these decisions

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Kedarshwar Gramin Vikas Pratishthan, Sangamner's

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Meeting No.3

MINUTES OF LIBRARY ADVISORY BOARD

Meeting of the Library Advisory Board was held on 28th September, 2025 at 03:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Prof. Sanket S. Motale – Chairperson
Prof. Rajkumar S. Gujar – Member
Prof. Pratiksha P. Andhale – Member
Dr. Riyazkhan H. Attar – Member
Mr. Rajiv B. Gorde – Member Secretary

Following points were discussed in the meeting;

- | | |
|------------------|---|
| Item No. 1 | To confirm minutes of meeting dated 30/03/2025. |
| Resolution No.1 | Hon'ble Member - Secretary Read the minutes of meeting held on 30/03/2025. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent. |
| Item No. 2 | To discuss on any complaint / case / issue received / conferred towards Lab Advisory Committee. |
| Resolution No. 2 | None of single complaint / case is received till date. Hence the nil report taken on record. |
| Item No. 3 | To review books for library. |
| Resolution No. 3 | The books available ate Institute Library has been reviewed by the committee. Today's board taken noted of this. Board suggested to subscribe library journals for students and staff. |
| Item No. 4 | To discuss surprising arisen points with due permission to chairman. |
| Resolution No. 4 | No further points are put forward for discussion. |

Hon'ble Chairman Prof. Rajkumar Gujar deliberate vote of thanks. The next meeting of the LAB would be held on Saturday 28th September 2025 at 3:00 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist- Ahmednagar 414502.

Prof. Sanket S. Motale – Chairperson

Prof. Rajkumar S. Gujar – Member

Prof. Pratiksha P. Andhale – Member

Dr. Riyazkhan H. Attar – Member

Mr. Rajiv B. Gorde – Member Secretary

Chairperson

Minutes Approved

Member Secretary

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Meeting No.2

MINUTES OF LIBRARY ADVISORY BOARD

Meeting of the Library Advisory Board was held on 30th March, 2025 at 03:30 pm in the Meeting Hall, SEDCOE, Shevgaon, Dist-Ahmednagar 414502.

Following Committee Members & Officers were remain present for the same

Prof. Sanket S. Motale – Chairperson
Prof. Rajkumar S. Gujar – Member
Prof. Pratiksha P. Andhale – Member
Dr. Riyazkhan H. Attar – Member
Mr. Rajiv B. Gorde – Member Secretary

Following points were discussed in the meeting;

- | | |
|------------------|---|
| Item No. 1 | To confirm minutes of meeting dated 28/09/2024. |
| Resolution No.1 | Hon'ble Member - Secretary Read the minutes of meeting held on 28/09/2024. Appeal is made to mention any query or suggestion over it. Neither query mentioned nor any suggestion made by the body. Hence the said minutes are confirmed with all consent. |
| Item No. 2 | To discuss on any complaint / case / issue received / conferred towards Lab Advisory Committee. |
| Resolution No. 2 | None of single complaint / case is received till date. Hence the nil report taken on record. |
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Prof. Sanket S. Motale – Chairperson

Prof. Rajkumar S. Gujar – Member

Prof. Pratiksha P. Andhale – Member

Dr. Riyazkhan H. Attar – Member

Mr. Rajiv B. Gorde – Member Secretary

Chairperson

Minutes Approved

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Meeting No.1

MINUTES OF LIBRARY ADVISORY BOARD

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Dr. Riyazkhan H. Attar – Member
Mr. Rajiv B. Gorde – Member Secretary

Following points were discussed in the meeting;

- | | |
|------------------|--|
| Item No. 1 | To welcome committee members. |
| Resolution No.1 | Hon'ble Member welcomes all committee members. He also illustrates role and responsibility of LAB. All members taken serious note of it. |
| Item No. 2 | To discuss on any complaint / case / issue received / conferred towards Lab Advisory Committee. |
| Resolution No. 2 | None of single complaint / case is received till date. Hence the nil report taken on record. |
| Item No. 3 | To review books for library. |
| Resolution No. 3 | The books available ate Institute Library has been reviewed by the committee. Today's board taken noted of this. Board suggested to subscribe library journals for students and staff. |
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